

Board of Commissioners

D. Keith Adcock
Thaxton H. Brown
Charles W. Jenkins



CUMBERLAND UTILITY DISTRICT

OF ROANE AND MORGAN COUNTIES

3201 Harriman Hwy

P.O Box 950

Harriman, TN 37748

Phone 865.882.0395

Fax 865.882.2517

<https://cumberlandutility.com>

Dear Customer,

Thank you for choosing to use our ACH payment service. You will need to complete the authorization form provided and attach a VOIDED check so we may obtain your banking information.

Please be aware that your account will go through one billing cycle in order to confirm your account information once we receive your authorization before being drafted for the first time, therefore you will need to pay your bills until you receive a statement displaying the following message:

“MEMO BILL-DO NOT PAY”

*NOTE: If you are currently on bank draft and are **changing** your bank account information, the account will have to go through the process again to confirm the account information; therefore you will have at least one billing during the transition period that you will need to pay before the payment is drafted from the new account. Again, you will need to pay until you receive a statement displaying the above message.*

Once you receive a bill displaying the message, your account will be drafted each month until the Utility receives from you a signed notification to cease. Payments will be drafted on the due by date on your statement.

If you have any questions, please contact our office at 865-882-0395, Monday-Friday, 8:00 a.m. – 4:00 pm.

Sincerely,
Cumberland Utility District

Cumberland Utility District is an Equal Opportunity Provider and Employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202)690-7442 or email at program.intake@usda.gov.

Bank Draft Authorization Form

Please Print:

Name as shown on Bank Account

Name as listed on CUD Account

Bank Account No.

Name of Financial Institution

Type of Account:

Checking_____

Savings_____

I hereby authorize the Cumberland Utility District to draft the account listed on this authorization form and agree that the utility's rights in respect to each such draft or check shall be the same as if issued and signed personally by me. I understand that in the event my account has insufficient funds to cover the amount drafted, a \$30 fee will be assessed in addition to the monthly payment due.

I agree that this authorization is to remain in effect until revoked by me in writing and until the utility actually receives and has had sufficient time to process such notice.

I attest I am the authorized owner of the Depository Account listed on this form and am exercising my powers as such. I hereby authorize my water bill(s) to be paid by my bank.

I understand that I am responsible for payment of my account until such time as my statement reads "Memo Bill-Do Not Pay", at which time the payment will be drafted from my account.

Depositor's Signature

Daytime Phone Number

Home Phone Number

Utility's use only

Customer's Utility Account Number(s):

Date received:_____ By:_____

Attach Voided Check Here